California State University Council of Library Deans

Student Success Study

Data Sharing Agreement

This agreement establishes the terms and conditions under which the California State University Council of Library Deans (COLD) with San Jose State University Library Dean serving as its agent, can acquire and use data from the other party. Either party may be a provider of data to the other, or a recipient of data from the other.

1. The confidentiality of data pertaining to individuals will be protected as follows:
2. The provider of the data will code all identifying data so as to ensure anonymity, before sending to the recipient.
3. Both parties shall comply with all Federal and State laws and regulations governing the confidentiality of the information that is the subject of this Agreement.
4. The data recipient will not release data to a third party without prior approval from the data provider.
5. Participating CSU Library Deans agree to transfer both library and institutional data that is described in COLD minutes and the Student Success Committee reports and minutes.
6. Data transferred pursuant to the terms of this Agreement shall be utilized solely for the purpose of conducting the Student Success Study as described in COLD minutes and the Student Success Committee reports and minutes.
7. All data transferred to SJSU Library Dean by participating CSU Library Deans shall remain the property of COLD and shall be returned to participating CSU Library Deans upon termination of the Agreements.
8. Any third party granted access to data, as permitted under condition #2, above, shall be subject to the terms and conditions of this agreement. Acceptance of these terms must be provided in writing by the third party before data will be released.

IN WITNESS WHEREOF, both the COLD, through its duly authorized representative, and the participating CSU library, through its duly authorized representative, have hereunto executed this Data Sharing Agreement as of the last date below written.

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Dean, San Jose State University Library

**California State University Council of Library Deans**

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*Dean/University Librarian*

*Campus*