

STIM Meeting Notes
March 11, 2021
3:00 to 4:00, via zoom

Attendees:		
Gabriel Gardner, Long Beach	Christina Mune, San Jose	
Keven Jeffery, San Diego	Mike DeMars, Fullerton	David Walker, Chancellor's Office
Jonathan Smith, Sonoma State	Heather Cribbs, San Luis Obispo	Alicia Virtue, Channel Islands

I. Approval of Minutes

The minutes of February 2021 were approved.

II. Announcements and Discussion:

- Discussed use of Panopto or Mediasite
- Discussed practice of DVD digitization for streaming – question of legality

III. Updates from Sub-committees

- **CSU COOP E-Chat Oversight**

A charge has been developed which has been shared with the Chair to also share to COLD. Need to see if COLD would create a subcommittee (or should STIM just proceed):

<https://docs.google.com/document/d/1AkkqgUH4fE6x7VbBSO9Uty8-BnGPuMapjEcV2yBx5Uw/edit?usp=sharing>

Need some decision on timeline – is there a sunset date for this committee?

- **ULMS Systems**

Charge for this group is to review the existing system and development documentation, figure out what needs updating, and identify new projects for development in the ULMS. Review of status of projects shared:

Authentication project: Documentation complete. Likely to be finished at this point.

Fines and Fees: More work to be done. Need to figure out what documentation to collect from each individual campus to represent different configurations, and at a detailed level to be useful.

Invoices: Could flesh out documentation for invoice exchanges that have been established. Need to identify other campus work in this area.

Patron Load: Patron loads established at all campuses, but there are opportunities for new projects.

The committee also had ideas for other projects as well. Will be reaching out to CSU systems folk on that front.

- **CSU Palooza Virtual Conference**

Discussed idea of holding individual, short, one hour virtual sessions once every two weeks or so, such as every other Friday, instead of an intensive multi-day Palooza. Considering running the events/workshops from May through August – 8 sessions total. Variety of formats suggested.

Discussion: Favorable. Any way to add a social aspect for information exchange after each event? Should there be a different title or branding instead of “Palooza”?

Next steps: generate a short survey to find out what topics people are interested in and to create awareness. Coordinate around other events that are happening to avoid conflict.

- **Facilitating Communication Plan (Heather Cribbs)**

STIM Library IT survey (draft) reviewed and discussed. Suggested making it a targeted survey to an identified IT representative to ensure complete and singular response from each campus.

- **2010-20 Survey Documentation**

Environmental Scans page:

<https://calstate.atlassian.net/wiki/spaces/COLD/pages/1752006679/STIM+Environment+Scans>

and

Archived STIM Files page:

<https://calstate.atlassian.net/wiki/spaces/COLD/pages/809959641/Archived+STIM+Files>

Christina shared the CSU Library Technology Vendor Data Gathering Project summary:

<https://docs.google.com/document/d/1akzueXegU7jexvB1fq9N00127JPqBJNE6YHU77SvaOc/edit#heading=h.30vr2kryf6xr>

Erik shared the Digitization Across CSU Survey summary:

<https://docs.google.com/document/d/1Qt2Hj96LVKsRdOeMZ5TOKhKsJNlndFJs-uJKyFAwyxM/edit?usp=sharing>

The Environmental Scan page could house additional/future surveys.

Sub-committees link: <https://docs.google.com/spreadsheets/d/1K1LOuPSA-IPVHPC04ewtBswYVWdf1YgUYheUnl0jso/edit?usp=sharing>

The meeting adjourned at 3:53 pm.