

**STIM Meeting Notes**

January 9, 2020

2:00 – 3:00 p.m., Zoom

|                                   |   |                              |
|-----------------------------------|---|------------------------------|
| <b>Attendees:</b>                 | Christina Mune, San Jose                      | Kevin Jeffery, CSU San Diego |
| Ron Rodriguez, Stan State, Chair  | Christina Hennessey, Northridge               | Erik Beck, CSU Sacramento    |
| Heather Cribbs, CSU Bakersfield   | Jonathan Smith, Sonoma                        | Gabriel Gardner, Long Beach  |
| David Walker, Chancellor’s Office | Renaldo Gjoshe for Marianne Foley, CSU Fresno |                              |

**Approval of the Agenda**

The STIM Meeting notes from December 5, 2019 served as the agenda.

**Carryover Items**

*ULMS Systems - Bursar fines and fees:* E. Beck reported the history of fine payment processes which campuses conduct differently. The deliverable is a report to COLD and a message to IT leadership identifying primary contacts for the different payment methods.

*ULMS Systems - ILLiad integration:* D. Walker proposed sending an inquiry to CSU campuses separate from the mega survey. All endorsed his proposal.

*Survey of Vendor Relationships:* D. Walker provided current vendor relationship data via <https://app.smartsheet.com/b/publish?EQBCT=e41e0a93e61443d6a0fc4d2383039fc0>. Data will be included in mega survey for confirmation purposes by individual campuses.

*Study of Group Study Rooms:* H. Cribbs provided a draft questionnaire to be included in the survey. Information gathered will be used to support best practices. [https://docs.google.com/document/d/1z7RB\\_6OTpHf4uu0dlza-FMlqocDq8Xp3gae2OyoRp7U/edit?usp=sharing](https://docs.google.com/document/d/1z7RB_6OTpHf4uu0dlza-FMlqocDq8Xp3gae2OyoRp7U/edit?usp=sharing)

*Makerspace Policies:* G. Gardner, M. DeMars and Jonathan Smith prepared questions for the survey. [https://docs.google.com/document/d/1itxQYNiZPJ4VE3wj\\_PlbypfzwNolSle7juOrPeURSro/edit?usp=sharing](https://docs.google.com/document/d/1itxQYNiZPJ4VE3wj_PlbypfzwNolSle7juOrPeURSro/edit?usp=sharing)

*Digitization Labs in the CSU:* E. Beck and H. Cribbs prepared questions for the survey. Follow up telephone interviews will be considered for more detail. [https://docs.google.com/document/d/1vxLafuNWeMAyIDYw8hdUW3zV1oYc7qOWcXq3tr\\_dOZs/edit?usp=sharing](https://docs.google.com/document/d/1vxLafuNWeMAyIDYw8hdUW3zV1oYc7qOWcXq3tr_dOZs/edit?usp=sharing)

*Carpentries and the Potential for being a Member Organization:* C. Mune is requesting \$7,500 annually from COLD to fund 6-7 trainers. A complete proposal is recommended for submittal prior to the next COLD Executive Meeting on March 18, 2020.

**Wrap Up**

E. Beck announced the Maker Convening meeting will be hosted at Sacramento State on May 20-21, 2020. An announcement will be issued on January 14, 2020 for Save-the-Date and Call for Proposals.