**COLD Meeting Minutes**

**April 11, 1:00pm - 5:00pm**

**April 12, 8:00am - 12:00pm**

**Day One Attendees**

Curt Asher (Bakersfield), Amy Wallace (Channel Islands), Patrick Newell (Chico), Stephanie Brasley (Dominguez Hills), John Wenzler (East Bay) online, Del Hornbuckle (Fresno), Emily Bonney (Fullerton), Cyril Oberlander (Humboldt), (Long Beach), Carlos Rodriguez (Los Angeles), Michele Van Hoeck (Maritime), Frank Wojcik (Monterey Bay) online, Mark Stover (Northridge), Emma Gibson (Pomona), Amy Kautzman (Sacramento), Cesar Caballero (San Bernardino), Gale Etschmaier (San Diego), Debbie Masters (San Francisco), Tracy Elliot (San Jose), Chris Lee (San Luis Obispo) online, Jennifer Fabbi (San Marcos), Karen Schneider (Sonoma), Ron Rodriguez (Stanislaus), Susan Gubernat (CSU Academic Senate Rep, East Bay) online, Jenny Zorn (Provost Rep, Bakersfield), Gerry Hanley (CO), Brandon Dudley (CO), David Walker (CO), Alice Kawakami (CO), Eddie Choy (CO), Mallory Debartolo (CO).

**Day One Discussion Items**

1. **ULMS Governance Structure and Operations Updates**

Carlos provided overview of the proposed changes to the ULMS Governance structure. Primary governance would fall on COLD exec. Will rename the coordinating committee to steering committee. Steering Committee will shift to long term challenge solving and opportunities through analysis. Also coordinate enhancement process. A vice chair position will be added to steering committee, and to each functional committee. Will work to clarify charges and terms. Steering committee will have staggered two year terms as will functional committees. Need fill these new positions and appoint some to two year terms. Will use same nomination process. Nomination call will go out in April, appoint in May, and start in June. Sent out documents to help guide nominations. See Confluence.

**Action:** Roman moved to approve changes in the ULMS governance structure. Cesar seconded. Changes were approved.

Brandon has been sending out monthly updates. Highlights include ELUNA enhancement voting is happening now, Marchive DWS records available, recommendation to disable FBR, and Name Authority Group of LOC (NACO) funnel paperwork submitted.

Alice noted that she completed ULMS check-ins on all campuses. Staff are able to do their jobs and are becoming more comfortable. Now looking to learn ways to do things more efficiently. Want to continue to work with others to move forward. Hurdles have been culture, lack of post implementation from the Dean, lack of new active members on committees, delayed response to SalesForce cases, and Onsearch results and problems with display logic. Would like to see better adherence to system-wide polices, want information sharing, more frequent communication from CO, and to discuss new things that can be done together. Hope to do floating collections, interconsortia borrowing, Tipasa integration, LMS integration, ALS focused projects, efficiency audit, more training, and more automation. Alice also reminded that there will be a summer meeting August 13-14 at the CO. Travel support documents sent out and speakers will be solicited to talk about the progress.

Carlos sent of three categories of policies to update: loan periods for media, loan sequence, and replacement fee.

**Action:** Jen proposed that media go to sixty days loans. Seconded by Amy K. Motion carried.

**Action:** Proposed that Library staff should encourage patrons to use CSU+ before Illiad or Inn Reach. Stephanie moved, and Tracy Elliot seconded. Debbie moved, and Mark seconds. Motions carries.

**Action:** Proposed to change replacement fee policy to a flat $90 flat rate with no charge if returned and if patron furnish an appropriate of the item.

Mallory provided statistics on resource sharing trends.

David talked about next steps on Tipasa.

**Action:** Jen moved to pursue a transition from Iliad as a system. Seconded by Mark. Motion Carries. What information do we need to make this decision to transition to Tipasa or RFP for something else? COLD Exec will meet to identify stakeholders and possible TF composition to work with the CO on Tipasa.

1. **SPIIT/Strategic planning update**

Jen, Amy K, and Del presented operating procedures for our standing committees with appendices of templates.

**Action:** Amy moved to accept with changes to operating procedures for standing committees and dr templates. Patrick seconded. Motion carried.

Presented a budget calendar and proposal process so we are ready to communicate as money becomes or does not become available. Also to suggest reprioritization.

Tracy moved to accept budget calendar and forms.. Karen seconded. Motion carried.

1. **Slate of new COLD officers (John)**

John Wenzler presented the COLD 2018/2019 Officer Slate:

COLD Chair – **Jen Fabbi (San Marcos)**

COLD VC**- Amy Kautzman (Sacramento)**

COLD Past Chair – **Curt Asher (Bakersfield)**

Secretary **– Delritta Hornbuckle (Fresno)**

Systemwide Technology Initiatives Management (STIM) Chair – **Karen Schneider (Sonoma)**

STIM VC**– Adriana Popescu (San Luis Obispo)**

Electronic Access to Resources (EAR) Chair – **Michele Van Hoeck (Maritime)**

EAR VC**– Cesar Cabellero (San Bernardino)**

Scholarly Communications Committee Chair **-- Amy Wallace (Channel Islands)**

Scholarly Communications Committee VC**– Patrick Newell (Chico)**

Student Success Committee Chair – **Tracy Elliott (San Jose)**

Student Success Committee VC – **Frank Wojcik (Monterey Bay)**

ULMS Governance Committee Chair – **Carlos Rodriguez (Los Angeles)**

ULMS Governance VC – **John Wenzler (East Bay)**

**Action:** Jen moved to accept the slate. Tracy seconded. Motion carried.

1. **CO/ECC budget issues (Gerry)**

Expecting a 3-5% reduction centrally. Most likely will not be distributed equally. Group discussed connections to better plan for budget. Use Strategic Plan and reach out in terms connecting budget to overall CSU strategic and academic plans. Also connection to equity.

**Day Two Attendees**

Curt Asher (Bakersfield), Amy Wallace (Channel Islands), Patrick Newell (Chico), Stephanie Brasley (Dominguez Hills), John Wenzler (East Bay), Del Hornbuckle (Fresno), Emily Bonney (Fullerton), Carlos Rodriguez (Los Angeles), Michele Van Hoeck (Maritime), Frank Wojcik (Monterey Bay) online, Mark Stover (Northridge), Emma Gibson (Pomona), Amy Kautzman (Sacramento), Cesar Caballero (San Bernardino), Gale Etschmaier (San Diego), Debbie Masters (San Francisco), Tracy Elliot (San Jose), Zach Vowell (Orchid Talk) (San Luis Obispo), Jennifer Fabbi (San Marcos), Karen Schneider (Sonoma), Ron Rodriguez (Stanislaus), Jenny Zorn (Provost Rep, Bakersfield), Susan Gubernat (CSU Academic Senate Rep, East Bay) online, David Walker (CO), Eddie Choy (CO), Brandon Dudley (CO), Mallory Debartolo (CO).

**Day Two Discussion Items**

1. **Shared Print discussion with Rick Burke from SCELC**

SCELC’s strategic plan made a commitment to shared print programs in 2012. SCELC was budgeted in 2016. SCELC funded so went with GreenGlass for collection analysis. There were 9 piloted libraries along with 5 more. Recently added 12 more libraries. Three costs were GreenGlass (but we may be able to use ALMA). Viva has an open source platform. EAST will launch a project to explore options retention commitments. Needs to be a strong commitment from our libraries and common understanding of our goals in this area. Advantage is that there is already structure in place to ponder and engage in this work for monograph retention. SCELC is the only one in the west. SCELC is ready to collaborate. See Rick’s entire presentation on Confluence.

1. **ORCID**

Zach Vowell gave a brief overview of Orchid and what it might do for our libraries. See the Orchid presentation. Orchid is a unique ID to allow connect institutions/libraries/granting/publisher agencies to research, scholarship and innovation. What are the benefits of membership? API and access to more extensive data.

1. **Standing Committee Reports**

**STIM**

Patrick gave the STIM report. Develop a timeline for ORCHID. Also working with other campus partners like research directors to distribute costs. Thinking about how to separate STIM and Schol Com. There will be a LIBIT meeting in San Jose and a Scholarworks meeting in Channel Islands this summer. Digital Archives group will report at the next STIM meeting. Projects are currently being reviewed and an update on status will be placed in Confluence after the STIM meeting in May.

**EAR**

Mark gave the EAR Report. They just had the penultimate in-person meeting in conjunction with SCELCapooloza. EAR eBook subcommittee made its recommendation and a DDA JSTOR eBook project pilot in in the works. Awaiting a streaming media subcommittee report. eTextbook committee compiled a common core of textbooks used across the CSU and are currently pondering a pilot. Need a discussion on the ECC since the budget has been flat for over 10 years and future budget may not be able to sustain price inflation. EAR will recommend prioritizing renewals. Exec thought needed to look more intensively at the model of the ECC. Need to become more data driven. Need more discussion on what may or may not still be core and not just by resource but aligned with our strategic plan. Develop new models that allow us to be more nimble. See the EAR Report in Confluence.

1. **Locations for next year’s COLD**

September - Sac

December – North

January Retreat to discuss ECC and Budget – Maybe Palm Dessert

February – DH

April – San Jose

If we do the retreat then one in-person may be changed to Zoom.

1. **Recognition of Curt’s Leadership.**