**Cold Assessment Team (CAT) Report**

Meeting Minutes

Wednesday, January 17, 2018

**Present: Stephanie Brasley (DH, Chair), Adele Dobry (LA, Recorder), Tracy Elliott (SJSU, Vice-Chair), Britt Foster (Fresno), Tim Held (Stan), Anamika Megwalu (SJSU), Katherine O’Clair (SLO) Lindsey O’Neil (CSUF), Laura Wimberley (CSUN).**

**Absent: Joseph Aubele (LB)**

**Guest: Laura Gil-Trejo**

**Meeting Start Time:** 11:05AM.

1. 11/15/17 minutes shared just prior to today’s meeting
2. Announcements:
	1. Send Gmail address to Stephanie so she can share CAT Folder in Google Drive
	2. To sign up for an additional group, email Stephanie with the subject heading in all caps: CAT PROJECT
3. Assessment Toolbox Overview – Stephanie Brasley
	1. Members- Lindsay and Britt
	2. <https://sites.google.com/fullerton.edu/csu-library-assessment-toolbox/home>
		1. Can be tracked with Google Analytics
		2. It will show what campuses are doing to provide a snapshot of assessment
		3. Group already brainstormed about the form (Britt F.)
		4. Laura W. mentioned San Jose LibGuide comes up in Google search, old (2015) and needs to be updated <https://libguides.sjsu.edu/CSULibraryAssessmentKit/suggestions>
			1. Lindsey moved everything to the Google site and the Google site is up to date
	3. Action Items:
		1. Suggestions to increase use
		2. Critically look at form to see if anything needs to be added
		3. Share Google Analytics results during next meeting
		4. Britt and Lindsey brainstormed about what can do with this and will share in February
4. CAT Pilot Overview- Stephanie
	1. Members: Laura W., Britt, Katherine, Anamika, and Laura G.T.
	2. Pre and Post Test, IRB, and Scope of Work document forwarded to group
	3. Additional information can be gleamed from the data with statistical analysis and additional research questions
		1. Contains raw data, pre and post questions with responses
		2. 96 student samples
		3. Affective questions, how students felt
		4. Validity of data questioned because data obtained from volunteers
		5. Laura W. suggested analysis of Dunning–Kruger effect from data to see where students are over/under confident
	4. Stephanie mentioned that this was discussed at COLD with enthusiasm because it demonstrates the value of libraries.
	5. Anamika volunteered for NSSE and CAT Pilot
	6. Action Items:
		1. Laura Gil-Trejo will finish draft and include additional background information.
		2. Provide COLD with a set of recommendations moving forward
		3. Laura Gil-Trejo said that after we look at the results, it can be determined whether or not to roll out to other campuses.
		4. Laura Gil-Trejo said that she will have the introduction ready by the end of next week to discuss next steps
		5. Stephanie will send data to Tracy and Anamika
5. NSSE Overview – Stephanie
	1. Members: Tim, Adele, and Anamika
	2. Should we add questions to the larger module or do something with the IL Module?
		1. Few campuses use the IL Module because of competition with other module topics
		2. Stanislaus, Poly, San Marcos, and Monterey Bay have used the IL Module
			1. Katherine O’Clair- Cal Poly administered the IL Module last year
				1. Scores lower than average
				2. Not really compared to actual peer institutions
				3. Curriculum is highly technical, not addressed in Module
			2. IL Module consists of 3 questions
				1. First question has 8 sub questions
				2. Second question has 5 questions
				3. Third question is one question
				4. All are on Likert Scale
	3. Tim stated that there is a CSU Module in addition to the IL Module.
		1. Stephanie mentioned that we may have the option to add questions to keep continuity in the system
			1. CAT would have to do a lot of campaigning and heavy lifting to add serious IL questions to the CSU Module
			2. It may be a better use of time to have 2 or 3 meaningful IL questions in the CSU module instead of using the IL Module
			3. Recommendation to add questions to the Assessment Toolkit and have results shared in Toolkit
	4. Action Items:
		1. Tim- His campus used the IL Module last year and he will share
		2. Tim and Adele will report what can be done with NSSE and see if worth pursuing further
		3. Brief question could be sent to IL coordinators to see if this is something useful
		4. Contact campuses that have used IL Module to see if will share/publish data in the Toolkit to create a community of practice
6. CSU Survey Overview – Stephanie Brasley
	1. Members – Joseph, Laura W., and Stephanie
	2. Chancellor’s Office runs the survey, administered every 4 to 5 years
	3. Can customize 5 questions
	4. The survey is for libraries
	5. Project can be completed in one year, work from February to June
	6. Who do we want to survey? End users of UMLS?
		1. Laura W. mentioned that the existing survey is too long and that usability testing is preferred over a survey to analyze the ULMS
			1. Laura W. also mentioned that Primo Analytics is robust and can already show how it is being used
	7. Stephanie asked if the survey should be updated, simplified, aligned with trends, services, and/or makerspaces or survey bread and butter services such as discovery, teaching and learning, equipment, and spaces
		1. May want three surveys instead of one big one
		2. Have qualitative options/focus groups
		3. Should be no longer than 15 questions
		4. Good survey design
	8. Action Items:
		1. Stephanie will reach out to the CO
		2. By June have a working draft
		3. Brainstorm for February meeting

**Meeting End Time:** 12:19PM