

STIM Meeting Notes
February 11, 2021
3:00 to 4:00, via zoom

| Attendees: | | |
|---|---------------------------------|-----------------------------------|
| Stephanie Sterling Brasley, Dominguez Hills, Chair | Gabriel Gardner, Long Beach | Christina Mune, San Jose |
| Keven Jeffery, San Diego | Mike DeMars, Fullerton | David Walker, Chancellor’s Office |
| Jonathan Smith, Sonoma State | Heather Cribbs, San Luis Obispo | Alicia Virtue, Channel Islands |

I. Approval of Minutes

The minutes of December 2020 and January 2021 were approved.

II. Announcements

Sonoma is approved to purchase Luxor lockers.

III. Updates from Sub-committees

- **CSU COOP E-Chat Oversight**

The sub-committee met to look at analysis projects done to date and discussed different uses of LibChat. The possibility of developing some communication tool to share information, such as an FAQ or a Wiki to assist with operational questions is being considered. The group also discussed the idea of creating a temporary task force (bounded commitment) to explore program and operational topics and share information (examples include sharing training, support, processes, scheduling, etc).

Stephanie will brief COLD Exec of the creation of the task force and the subcommittee will develop a task force charge and share with the group.

- **ULMS Systems**

No update.

- **CSU Palooza Virtual Conference**

Subcommittee will be meeting next week to discuss and formulate plans.

- **Facilitating Communication Plan (Heather Cribbs)**

Heather shared a communication brief that included a suggestion to revive the LibIT listserv, initiate a survey to refine the scope, purpose, and role of the revived listserv, and solicited feedback. David shared a STIM survey from 2014 that may help inform the suggested survey that might be developed.

Please review and send suggestions and ideas to Heather.

- **2029-20 Survey Documentation**

The subcommittee met and divided up the 2020 surveys to prepare high-level summaries with the elements suggested at the previous meeting. Alicia shared the [Makerspace Survey Analysis](#) and provided a brief description of findings and recommendations.

Sub-committees link: <https://docs.google.com/spreadsheets/d/1K1LOuPSA-IPVHDPC04ewtBswYVWdf1YgUYheUnl0jso/edit?usp=sharing>

IV. Wrap Up and Action Items

Stephanie will send some reminders to complete deliverables.

The meeting adjourned at 3:57 pm.