

STIM Meeting Notes - January 11, 2018

Attendees

- Patrick Newell, Chair (Chico)
- Karen Schneider, Vice Chair (Sonoma)
- Carmen Mitchell (San Marcos)
- Zach Vowell (SLO)
- Katie Lage (Moss Landing)
- David Walker (Chancellor's Office)
- Kevin Cloud (Chancellor's Office)
- Jonathan Smith (Sonoma)
- Renaldo Gjoshe (Fresno)
- Jeremy Shellhase (Humboldt)
- Andrew Weiss
- Bin Zhang

Discussion Topics

1. STIM Projects List Review (all)
2. Guidelines for data sets in the institutional repository (Renaldo)
3. Interest Groups from CSU Lib IT & Scholarworks Conference

Meeting Notes

1. Review STIM Projects List
 - a. <https://docs.google.com/spreadsheets/d/1gjz9SrJOAyRHmmLmOBN56iNuTTL9R0a2umnSFIJSMgs/edit?usp=sharing>
 - b. Patrick would like to share with the LibIT list so everyone can know what STIM is working on.
 - i. Jonathan: Deliverable for makerspace is the creation of the community of practice (library only). Maker convening in Summer 2018 is for all CSU employees.
 - ii. Jonathan: Deliverable is planning for next Lib IT Meeting (Resources to be discussed at next COLD in Feb).
 - iii. Jeremy: SMS Work is up on Github
 - iv. David: Tipasa Pilot Group - CO met with OCLC before the Winter Break and they suggested putting together some kind of webinar for Tipasa. Could be of interest to folks in I-SPIE. Could be of interest to CSU Lib IT group. Dave will hear back from contact at OCLC and will email the group once he's heard back.
 - v. Kevin: Focus of Kevin's work will be completing the migrations on time, and he would like to postpone some of the custom development work.
 1. Fresno may have results to share from Proof of Concept ContentDM to Samvera migration in March.

- vi. Renaldo: Shared local progress with guidelines for data sets in the institutional repository.
- vii. Carmen: Kevin and Carmen went over the projects list together so that Kevin could be up to date. Several statuses are set to "ON HOLD" until the migrations are completed.
- viii. Carmen: Video on Scholarworks: Seen as enhancement to Scholarworks and is on hold until after migrations are done.
- ix. Carmen: Together with Zach and Renaldo, Carmen has identified leads for each interest group formed at last CSU Lib IT and Scholarworks conference.
- x. Katie: No updates but Katie was involved in DMP tool work with Carmen.
- xi. Andrew: Working on Report regarding Handles / DOIs / Persistent Identifiers. Looking into whether it's worthwhile to adopt a systemwide DOI minting service. Delivery date will be pushed down to March or April to allow time for resolution of a few issues regarding handles. STIM will review document during the April meeting.
- xii. Zach: ContentDM replacement: interested in finding out how Hyrax would handle images coming from ContentDM. Zach will be working on a brief report on current state of Samvera capabilities for image viewing. A report review will be conducted at the May STIM meeting.
- xiii. Zach: Centralized instances of Archivespace. Zach will provide report on hosting options.
- xiv. Bin: No items to report on.
- xv. Patrick: LOCKSS, MetaArchive, Portico Report.
- xvi. Karen: Working on a Print Report. No progress on a LOCKSS/Portico report. Karen has expressed willingness to be involved.
- xvii. Karen: Maker Convening May 31 - June 1 - survey was launched. 68 responses to date. Due Tuesday; deadline to be extended.
- c. Patrick will take document to COLD EXEC to discuss how best share the document containing all STIM initiatives.

2. Guidelines for data sets in the institutional repository (Renaldo)

- a. Fresno has worked on a datasets data model and metadata elements.
- b. Renaldo sent two documents (PDF) to STIM in December for Review.
 - i. Metadata Schema for Datasets
<https://drive.google.com/file/d/1Q6rA90PFTX7wccexV5AfBjGpci9MX3UA/view?usp=sharing>
 - ii. Metadata Description Guidelines for Datasets
<https://drive.google.com/file/d/1Uk6-nfb360EF-EimXuYHtRIY8shyZHLG/view?usp=sharing>
- c. Carmen hopes that the Metadata / Linked Data Interest group could look at this work and advise STIM on it. Send to Lauren who's the interest group chair.

3. Interest Groups from CSU Lib IT & Scholarworks Conference
 - a. Publishing - Dana Ospina, CSU DH
 - b. Faculty Profiles - Carmen Mitchell, CSUSM
 - c. Metadata/Linked data - Lauren Magnuson, CSUSM
 - d. Digital Archives/ContentDM - Tanya Hollis, CSU SF

Two year terms, starting from August 2017. IG chairs are responsible for sharing out any notes from meetings, and assisting with planning the next IR meeting.

Channels for communication with the IGs: Slack, listserv, and CSU Confluence site.

Next Meeting: Thursday, February 8, 2018; Carmen volunteered to take minutes :) Zach will send ORCID report beforehand.

Meeting adjourned

Minutes submitted by Renaldo Gjoshe