**COLD 11/16 EXEC MEETING MINUTES**

Attendees: Ann Roll, Brandon Dudley, Tracey Mayfield, Ron Rodriguez, Leslie Kennedy, Adriana Popescu, Amy Kautzman, Scott Walter, David Walker  
  
Absent: Emily Bonney and Michele Van Hoeck

**Inclusive Description Task Force, two outstanding items - (Adriana and Brandon)**

* + - Hoping to close out the issue.  Two issues to keep separate.  One is the question of helping California tribes; it’s a accept or decline question and the second is an inclusive issue; overall consensus to revisit due to John Wenzler’s communication which will require a motion to revisit and open to the question of amending.
    - If COLD approved the revised document presented by John Wenzler, it would be appropriate to send it back to the task force as a recommendation for their consideration.
    - Brandon wants to know how much time we will have since we will need a chunk of time to discuss both and close out these items from the September COLD meeting;
    - Do we accept or decline to work with CA tribes. How do you operationalize it?
    - Critical cataloging. How do you frame the messaging back to the group? Inclusive description task force willing to accept recommended changes proposed by John Wenzler.

**Strategic Planning TF Update - (Ron)**

* + - The survey has been sent out.  Task force recommends thus far staying as task force until some key foundational work done like a vision statement is completed and the task force can become a standing committee.
    - Leslie Kennedy, after meeting, wrote email to clarify COLD was seeking funding for a facilitator.
    - Consensus is that we need to just revise our current SP and do we only need a revision?
    - Making DEI more prominent in the document
    - Will have recommendations by December meeting
    - The goal is a new SP by June 2023

**Review of Operational Handbook - final sections - (Michele) - not discussed**

* + - <https://docs.google.com/document/d/1PBNensHhjPi2RfKmoSakhspYXlp4YcuV/edit?usp=sharing&ouid=108914632695554606108&rtpof=true&sd=true>

**Google Cloud conversation - (Amy)**

* + How to gather info on library vendors, met a Google vendor working with Wayne State.
  + Puts the control back in our hands and perhaps Ann Roll could work with Amy and noted that these discussions are central to Ann’s role and work
  + This discussion is likely to produce a motion to approve continuing discussions with Google

**Review of the proposed Student Success survey instrument** **- Scott**

* + - Fine tuning the instrument and will be revising it before the December COLD meeting. The survey goes to IRB before the December meeting.
    - There will a final version of survey to IRB at time of Dec. COLD.
    - How to distribute the survey: to a specific person recommended by dean or making it openly available and allow multiple answers from the CSU?

**CSU Collections** Data: <https://docs.google.com/spreadsheets/d/14qsaIJ8kLVnaqapmYMKnBBDMnl27UY12tGmLBBPhCLg/edit#gid=1839461174> - (Amy)

* + Let’s discuss the data more fully at the December meeting.
  + Have an open convo with CO colleagues but we need to be careful about sharing the link.
  + Perhaps the deans’ hour.

**Unity Request (tabled during the September COLD meeting)** - (Ann and Brandon)

* + Unity Request (tabled during the September COLD meeting) and will likely result in a motion to
    - Proceed with Terry’s big idea for a statewide courier agreement
    - A yes allows the two libraries to join CSU unity and support Terry’s vision of statewide courier agreement.
    - Formalize communication with SCELC and they want to get state funding and approaching the state library.
    - Bringing the two SCELC libraries as a service board
    - Explore larger topic proposed by Terry.
    - Will likely be an RFP proposal
    - Our interest in working with SCELC on this

**Review of COLD December Meeting Agenda**

**Strategic Planning TF Update – Ron**

**Inclusive Description Task Force** - **Adriana and Brandon**

**Review of Operational Handbook - final sections - Michele**

**Communications Task Force Report – Mike**

**CSU Collections** - Data: [https://docs.google.com/spreadsheets/d/14qsaIJ8kLVnaqapmYMKnBBDMnl27UY12tGmLBBPhCLg/edit#gid=1839461174](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdocs.google.com%2Fspreadsheets%2Fd%2F14qsaIJ8kLVnaqapmYMKnBBDMnl27UY12tGmLBBPhCLg%2Fedit%23gid%3D1839461174&data=05%7C01%7Crrodriguez36%40csustan.edu%7C4d4a9b1a619047c4a8cb08dac6666dce%7Cbee5690713df4af2a4bfd7ef0debc01c%7C0%7C0%7C638040440484470500%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=rad8JN5E%2FuzRyQdDTPwwrP5RMhCAw90OALI5J7Qi9Ro%3D&reserved=0) - **Amy**

**DEIA Task Force Recommendations for Next Steps - Stephanie**

* + - TF should stay in place until we have a vision statement and plans

**Student Success survey – Scott**

**CSLA request for Letter of Support** – vote