**Minutes - Student Success Committee Meeting – 9/20/24 11:00am**

Present: Rebecca Penrose (CSUB), Ariana Varela (CSULA), Suzanne Maguire (SDSU), Meredith Eliassen (CSUSF), William Ortiz (CSUSB), Sarah Dahlen (CSUMB), Laura Wimbeley (CSUN), Jon Cornforth (CSUF), Eric Hanson (CSUF)- chair

Absent: Samantha McClellan (Sacramento), Sally Romero (Pomona- sabbatical), Carolyn Caffrey (CSUDH), Terry Lewis (Fresno)

1. Introductions: Name, Position, University, How long with CSU, and an interesting fact.
2. Charge of this committee – Last revised August 2020
   1. *There have been meetings through 2023 but the charge has not been updated.*
   2. *A decision was made that the Statement of Purpose is largely the same, but some minor changes may be made. The same was shared regarding the Strategic Plan Goals to be addressed. (Though we may consider the Chancellor’s latest goals from August/September 2024)*
   3. *The Committee Scope will be rewritten from scratch based on the considerations below.*
   4. *Need for COLD to appoint second Dean as Vice Chair/Chair Elect*
3. Items to consider:

* Textbook affordability, OER, reserves,
* Tutoring and Supplemental Instruction collaboration?
* Work with other campus constituencies, Student Services
* Libraries and retention
* Library Instruction Study (for credit, workshops, extended learning, graduate)
* *Campuses with Budget Cuts and the effects, changing relationships and strengthening ties as we foster new relationships across campus*
* *Library Space issues, explore how space affects services, research and other success behaviors*
* *Who is our audience? Clarify where we are, who we are doing this work for.*
* *Pushes for data on retention, Information Literacy*
* *Examine power point from previous work*

1. Student Groups to address: (First generation students, Graduate Students, Transfer students, diverse student groups)
   1. *We need to identify our audience, who we are addressing with the work of the Student Success Committee. This lack of clarity was an obstacle to the committee’s previous work.*
   2. *Some thoughts for audience:*
      1. *Student Outreach librarians across the system*
      2. *Instruction Librarians*
      3. *COLD Executive Team*
      4. *Provost’s and Presidents across campuses*

**Further Discussion on ideas for the scope of our work.**

* *Look at “For Credit” Library Instruction, GE Credit, Units*
* *What does it look like at different CSUs (collaboration in teaching, sharing syllabi, Undergraduate or Graduate courses)*
* *For Credit courses can be better tracked in the dashboards and contribute to funding.*
* *Identify which campuses have For Credit classes those that do not.*
* *What elements of instruction lead to improved student outcomes*
* *Our primary motive should be internal improvement rather than proving the value of the library*
* *Possible creation of course that could be used across all CSUs*
* *Strategies to build collaboration with other constituencies (Advising, Tutoring). This is very specific and can depend on personalities campus to campus.*
* *Centers in the Library – what are the specific roles of Library vs Writing Center. Are there co-curricular ties? How do they contribute to Student Success.*
* *Breaking down silos of campus constituencies to better serve students*

**Next Steps:**

Use the information gathered here and feedback from the COLD Executive Committee to finalize our audience, update the charge of the committee, and write a new scope of work. Schedule a meeting following the COLD meeting and look to meet monthly or as appropriate to conduct the necessary work.

**NOTES: (from members via email)**

* CSU Data Dashboards ([https://stage.dashboards.calstate.edu/](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Furldefense.com%2Fv3%2F__https%3A%2F%2Fstage.dashboards.calstate.edu%2F__%3B!!GF3VTAzAMGBM8A!yu-q83BcXGLbNzx-buRMAnNYoS4SDZgmfZq9wepl2Sa6L5q4e0kg0k6fLxBgSjmtfh6VTPGIXWV3FdqEvMpUCNGS%24&data=05%7C02%7Cerichanson%40fullerton.edu%7Ce1a217abe0aa4a74332608dcd36aba2c%7C82c0b871335f4b5c9ed0a4a23565a79b%7C0%7C0%7C638617702614293704%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=N3E2yc3qOKs%2Fr4ip9vB8o1%2BXluq5C1NM5x2DF7kGohQ%3D&reserved=0)) to explore retention or equity gaps