

Standing Committee Annual Work Plan

COLD Strategic Plan Link:

<https://calstate.atlassian.net/wiki/spaces/COLD/pages/337608718/CSU+Libraries+Strategic+Plan+-+2018-2021>

Fiscal Year: 2018/2019			
Committee Name: Scholarly Communications Committee			
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan: Goal #4: Scholarly Communications and Openness. The project supports the CSU libraries efforts of educating our communities and workforce on issues related to open information.			
Activity/Project Name and brief description: Create a framework to support user education and library staff training around copyright and intellectual property issues - Note: most of the work related to #1 is in progress or has been completed by the Copyright work group; the role of the ScholComm group is to review the content.			
Timeline: <input type="checkbox"/> continuous project assigned in charge <input checked="" type="checkbox"/> short-term project that will be completed this year <input type="checkbox"/> multi-year project continuing past this year (expected completion date: _____)			
Detail the steps and intermediate deadlines planned to complete the project. (add rows as needed)			
Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Create and launch informational website on copyright topics.	2/1/19	Patrick Newell Carmen Mitchell	Web site at CO (obtained); web master time (Chico)
Develop and deploy "Copyright First Responders" curriculum for library staff training.	10/2019	Patrick Newell Carmen Mitchell	Travel funds for trainer (Kyle Courtney, Harvard University) at two locations (SJSU and CSUDH)

Stakeholder Feedback: (How will responsible parties and affected stakeholders be consulted and engaged in this work?)
 The Copyright Work Group (community of practice) has initiated and developed the content. The ScholComm committee will review and provide feedback to CWG.

Assessment: How will success be measured? (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)? Web site: hits on the web page will be counted annually to indicate how well this is being used by CSU and other faculty; Copyright First Responders Training: pre- and post-testing will measure the impact of the program on those trained.

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Fiscal Year: 2018/19			
Committee Name: Scholarly Communications Committee			
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan. Goal #4: Redefine existing models of scholarly communication and educate our communities about these and related issues.			
Activity/Project Name and brief description: Create a framework to support Open Access user and workforce education			
Timeline: <input type="checkbox"/> continuous project assigned in charge <input type="checkbox"/> short-term project that will be completed this year <input checked="" type="checkbox"/> multi-year project continuing past this year (expected completion date: __19/20__)			
Outline the steps and intermediate deadlines planned to complete the project. (add rows as needed)			
Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Create OA informational website that defines common OA terms and links to resources (Merlot, SPARC) and toolkits for marketing and outreach.		Carmen Mitchell (after May 2019)	Kate Holvoet <kholvoet@sdsu.edu>

		and others listed below	
Examine models of OA beyond “green” and “gold”; including journal flipping, 2.5% challenge initiative, etc.	June 2019	Andrew Weiss	
Develop and conduct ORCID educational campaign.		Keven Jeffery Andrew Weiss	
Investigate researcher profile systems (discuss with STIM)			

Stakeholder Feedback: *(How will responsible parties and affected stakeholders be consulted and engaged in this work?)*

Assessment: How will success be measured? *(e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)?* Web site: hits on the web page will be counted annually to assess usage by CSU community; keep track of ORCID memberships at each campus.

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Committee Name: Scholarly Communications Committee
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan. Goal 4: Promote open access publishing. - Jayati Chaudhuri from Cal State LA
Activity/Project Name and brief description: Explore the potential of digital publishing at CSU libraries
Timeline: <input type="checkbox"/> continuous project assigned in charge <input type="checkbox"/> short-term project that will be completed this year <input checked="" type="checkbox"/> multi-year project continuing past this year (expected completion date: __19/20__)

Outline the steps and intermediate deadlines planned to complete the project. (add rows as needed)

Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Assess the CSU landscape on digital publishing; identify best practices and successful models		Kyle Morgan, Jayati Chaudhuri , Colleen Harris	Dana Ospina at Dominguez Hills is the ScholarWorks IG - Kyle to contact Dana and will report back.
Explore OJS and its potential - report on feasibility of CO support for OJS, set of best practices for establishing and operating a journal using OJS		Kevin Cloud, Tanya Hollis	Kyle to reach out to Dana and Publishing IG

Stakeholder Feedback: (How will responsible parties and affected stakeholders be consulted and engaged in this work?)
 Liaise and connect with the existing community of practice on digital publishing.

Assessment: How will success be measured? (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)? Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate.

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Fiscal Year: 2019/2020
Committee Name: Scholarly Communications Committee
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan. T <ul style="list-style-type: none"> Promote open access publishing with CSU faculty and collaborate to highlight the scholarly, creative, and unique collections produced by the CSU community; [ORCID is a key linked open data hub to gather and distribute institutional publication information]

- Support open data standards [ORCID is an ISO-based linked open data standard]

Activity/Project Name and brief description:

Faculty Profiles/ORCID. Establish and popularize ORCID as a CSU standard to gather and distribute information about faculty publications and grants.

Timeline:

- continuous project assigned in charge
- short-term project that will be completed this year
- multi-year project continuing past this year (expected completion date: __20/21____)

Outline the steps and intermediate deadlines planned to complete the project. (add rows as needed)

Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Create a recommendation and draft for a systemwide ORCID endorsement statement/letter for COLD, ASCSU	12/1/2019	Kathryn Lage; Mark Bilby	
Conduct a Spring ORCID signup campaign, using regular, transparent monthly reports about CSU Faculty ORCID adoption	2/1/2020	Kathryn Lage; Mark Bilby	
Prototype a systemwide CSU Faculty Publications page and Grants page that pulls data from ORCID	5/1/2020	Kathryn Lage; Mark Bilby	

Stakeholder Feedback: Make use of ScholComm 2018-2019 survey from all campuses. Outreach to ORCID implementation campus admins, AVPs of Research, and CSUCO Research admins.

Assessment: How will success be measured? The reports about ORCID adoption will be an objective, quantitative assessment. Wayback snapshots of the Faculty Publication and Grants pages can show its iterative development.

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Committee Name: Scholarly Communications Committee			
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan.			
Activity/Project Name and brief description: Digital Publishing			
Timeline: <input type="checkbox"/> continuous project assigned in charge XX short-term project that will be completed this year multi-year project continuing past this year (expected completion date: __19/20_____)			
Describe the steps and intermediate deadlines planned to complete the project. (add rows as needed)			
Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Surveying campus libraries to see what they're doing currently; creating a roster of this work to share		Alyssa Loera, Dana Ospina	
Based on survey results, we will create and publicize an OJS toolkit to support library publication efforts	05/20	Dana, Kevin, Patrick	Continued technical support
Explore the idea for a CSU-wide McNair's publication	05/20	Alyssa Loera, Dana Ospina	TBD
Stakeholder Feedback: <i>(How will responsible parties and affected stakeholders be consulted and engaged in this work?)</i> OJS Toolkit: The Publishing IG is established and a major stakeholder and their work and interests will inform the work that this ScholComm group produces--they will be consulted and engaged at every stage. Dana leads the Publishing group, and so this communication is easy to facilitate. For our McNair's idea, this would involve library staff and students from across the CSU. We are interested in a student editorial board, which would provide an opportunity for these students to learn first-hand about the publishing process.			

Assessment: How will success be measured? (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)? *Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate.*
 We will assess by gauging interest and engagement in the tools and resources provided by the Publishing IG (a toolkit, a CSU wide journal)

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Committee Name: Scholarly Communications Committee			
Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan.			
Activity/Project Name and brief description: <u>Open Access</u>			
Timeline: <input type="checkbox"/> continuous project assigned in charge <input type="checkbox"/> short-term project that will be completed this year <input checked="" type="checkbox"/> multi-year project continuing past this year (expected completion date: <u>__19/20__</u>)			
Detail the steps and intermediate deadlines planned to complete the project. (add rows as needed)			
Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Developing an OA Policy toolkit for library		Carmen Mitchell, Mark Bilby, Mark Stover	
Green OA		Alyssa, Chloe, Bilby	
Surveying campus libraries to see what they're doing currently; creating a roster of this work to share		Heather	
OA flipping			
Stakeholder Feedback: (How will responsible parties and affected stakeholders be consulted and engaged in this work?)			

Assessment: How will success be measured? (e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)? *Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate.*

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Fiscal Year:
2019/2020

Committee Name:
Scholarly Communications Committee

Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan.

Activity/Project Name and brief description: Onboarding New Committee Members/Communicating what we do

Timeline:

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Detail the steps and intermediate deadlines planned to complete the project. (add rows as needed)

Specific Action	Due Date	Committee Point Person(s)	Resources Needed (e.g., financial*, technology, staff support)
Document the past and current activities and outputs of the committee	5/20	Elizabeth Blackwood	Access to edit/update confluence site, Google Drive, or other platform
Organize and make accessible past surveys, data, resources, and documents relating to the current and past activities of the committee	5/20	Elizabeth Blackwood	Access to edit/update confluence site, Google Drive, or other platform

Stakeholder Feedback: <i>(How will responsible parties and affected stakeholders be consulted and engaged in this work?)</i>			
Assessment: How will success be measured? <i>(e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)?</i> Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate.			

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Select the COLD Strategic Plan goal and/or ongoing activity to be addressed by the committee and provide a brief sentence connecting your project to the Plan.			
Activity/Project Name and brief description: Copyright			
Timeline: <input type="checkbox"/> continuous project assigned in charge <input type="checkbox"/> short-term project that will be completed this year <input checked="" type="checkbox"/> multi-year project continuing past this year (expected completion date: __19/20____)			
Describe the steps and intermediate deadlines planned to complete the project. <i>(add rows as needed)</i>			
Specific Action	Due Date	Committee Point Person(s)	Resources Needed <i>(e.g., financial*, technology, staff support)</i>
Copyright First Responders	10/2019	Carmen Mitchell, Patrick Newell, Chloe Pascal	Money (will charge fee for training to pay for travel of trainer and food costs)

Update the Copyright web pages created in 2018-19 and used by individual CSU libraries		Rita Premo	Web developer to incorporate the edits, communication mechanisms
Surveying campus libraries to see what they're doing currently; creating a roster of this work to share			

Stakeholder Feedback: *(How will responsible parties and affected stakeholders be consulted and engaged in this work?)*

Assessment: How will success be measured? *(e.g., what indicators will be used, what tools will be used to collect data, and what targets will indicate success)?* Assess the impact of the entire project rather than the specific actions listed above. A sentence or brief paragraph is adequate.