

Shared Resources & Digital Content  
**Steering Committee**

Agenda – Meeting 6

February 21, 2023

[srdcsteer@lists.calstate.edu](mailto:srdcsteer@lists.calstate.edu)

Zoom: <https://csueb.zoom.us/j/83896633766>

1. Announcements
  - a. Jen and Amy let COLD know about the padlet voting and the timeline for the one-time purchase suggestions.
2. Review how the voting is going on the Padlet for any excess ECC funds.
  - a. The deadline to vote is Friday, March 3, 2023. EVL will give us the rankings on March 8, and Steering will provide to COLD on March 10.
  - b. COLD does not want to see subscriptions. COLD will want to know the nuances of any of these suggestions.
  - c. Ann has removed subscriptions from the Padlet.
  - d. Steering should give COLD a ranked list of 3 products or options (could be a combo of products) that steering determines are viable. In a parallel process, Ann will be getting pricing.
  - e. Ann will have the one-time funding number by our next Steering Meeting.
3. Process for recruiting a new SRDC Steering Co-Chair
  - a. Operational handbook - has it been approved? Probably not. Jen will check with COLD ExCom.
  - b. Last year's process worked well using the Google form and conforms to the bylaws. Need a better process to alert folks they are assigned to committees, etc.
4. Goals discussion
  - a. [Brainstorming document](#)
  - b. Lee will accept the changes in the document
  - c. Need to ask for feedback from the whole
  - d. Ann- what is the timeline? these are ongoing goals. Do we need incremental goals?
5. Get feedback from the whole in a survey about how things are going with this and assessing goals. 5 questions should be sufficient. Lee and Tracy will work on this.
6. Ask the whole if they want to meet in person next year. And if so, around SCELCapalooza or not.

**Adjournment**