Resource Sharing Policy recommendations from Resource Sharing Governance Task Force

November 2016

Loan Period:

30 days with 2 automated renewals. No patron-generated holds or recalls.

Media items:

Library chooses the loan period.

Long term: 30 days – no renewal

Short term: 7 days, no renewal

Check out period begins at patron check-out.

Overdue Fines:

No fines.

Overdue notice 3 days after the due date saying $115 replacement charge will be placed after 14 days.

14 days – Billed. Patron is blocked. When item is returned, there are no late fees.

Loan sequence:

CSU Peer to Peer is used before ILLiad or Link+

Competing Needs:

Item may be checked out to patron at owning site ('item in hand') even if a CSU Peer to Peer Borrowing request has been received.

Replacement Cost:

$115.00 (same as Link+) including processing fee.

Replacements will be accepted by all libraries (copy approved by owning library.) Possible negotiation for costs at lending library's discretion.

Holds and Recalls:

Only staff place holds or recalls (RARE!)

Course Reserves:

Books and other original source material may not be requested for course reserves by another library.

Fulfillment Network:

Any student, alumni, staff, or faculty member from a member institution (including emeritus in some cases) has the ability to borrow materials at any other member institution.

Campus-to-Campus reimbursement for lost books:

Do not charge each other. Complete study at the end of the year.

Fulfillment response/turn-around time:

Lending library will ship item within one business day.

Reource Sharing Governance Task Force:

Stacy Caron (Fullerton) Co-chair

Dawnelle Ricciardi (Sonoma) Co-chair

Chris Lee (San Luis Obispo) Technology

Julie Kowalewski-Ward (San Jose)

Gretchen Higginbottom (Fresno)

Jesica Brubaker (San Diego)

Lina Carro (Humboldt)