**GTF Meeting Notes**

**January 6, 2017**

Present: Dawnelle Ricciardi (CSO); Chris Lee (CPS); Stacy Caron (CFI); Jesi Brubaker (CDS); Lina Carro (CHU); Julie Kowalewski Ward (CSJ); Gretchen Higginbottom (CFS);

Recorders: Dawnelle Ricciardi (CSO); Lina Carro (CHU)

The task force’s first meeting of the new year focused upon completing a timeline Dawnelle created called Resource Sharing Governance Task Force-Goals for Implementation. The document was created in late December 2016 based upon an Alma Resource Sharing Implementation list Mallory drafted and shared with Dawnelle and Julie (in a 12/21 meeting with only the three of them in attendance).

With Brandon Dudley’s request to have the timeline document completed by 1/20/17, GTF worked together quickly to complete and expand Dawnelle’s original document to include timeline dates for each item. It became apparent that the action item of having an ISPIE coordinator hired at the Chancellor’s Office would also need to be addressed immediately.

Upcoming ISPIE training opportunities will be at the ExLibris Workshop at CSU Fullerton on January 11, 2017 and Alma site visits (CSU Sacramento-northern campuses; CSU San Marcos-southern campuses) will be available January 18-19, 2017.

**Actions**

The position description for ISPIE coordinator at the Chancellor’s Office will be discussed by GTF at a meeting with Anya Arnold Friday, 1/20/17. The Chancellor’s Office is beginning to write the job description.

The meeting was conducted via Zoom but not recorded. The next meeting is scheduled for January 13, 2016 at 11:00 pm via Zoom although some members will try to meet during the interim as schedules allow.