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| **Date** | February 3, 2017 |
| **Working Group** | Access Services & Resource Sharing |
| **Task Force** | Resource Sharing Governance Task Force |
| **Report Summary** | **Resource Sharing Configuration**  Megan Drake, Ex Libris, is currently working on configuring resource sharing for all CSU’s.  A configuration questionnaire was sent out the Project Managers via email on 2/3 and should be completed by 2/13.  Megan can complete the configuration once the completed questionnaires have been returned.  **Resource Sharing Testing**  Testing session will be held the week of February 20th  An informational email was sent to the project managers via email on 2/3. Project managers are being asked to inform the GTF who will serve as the “active participant at the training session.  More information regarding the training session will be sent out in the following weeks prior to the training session  The group is planning to have more “open forum” style meetings for additional testing during the month of March. |
| **Description** | Recommendations on resource sharing loan policies have been submitted to COLD. The task force is waiting on feedback from COLD before establishing workflows for implementing the recommendations. |
| **Action Items** | Information for testing – documentation for the testing session is being created and needs to be distributed in advance of the actual testing sessions  Recommendations for request form – San Jose State team is working on creating a standard request form. Documentation will also be supplied  ROTA considerations – an initial design for the ROTA has been presented. Still need current statistics to determine order. I-SPIE sent out a call for statistics; the deadline to submit statistics is 2/3. Check with I-SPIE for statistics and then re-evaluate current ROTA design. |