

Action Item	Notes	Status	Comments
Basecamp	Will there be a Basecamp for each campus or for all test campuses?		
Feedback form	"Report Feedback" or "Report a Problem" google form?		We'll use Google
Known problems	Dedicated Primo VE page documenting problems or a shared Google doc?		
Test Campuses	Do we need list of individuals participating in the Testing phase?		Dave will send email
All Campuses	Notify them to watch the Primo VE self switch webinar		
January Discovery Open Forum	Kick off event to discuss Primo VE migration?		Jan 11th mtg with Ex Libris. Open Forum to be scheduled in January
Primo VE webinars	Post all of them to a dedicated Primo VE page on wiki?		Gabriel will create documentation page on wiki. Christine will post
Norm rules survey	Mark Braden emailed Discovery and TS listservs		Follow up with him
Checklist from Ex Libris	What checklist is Ex Libris providing? When will we receive the checklist?		
Go Primo VE steps checklist	Documents the 4 steps. <a href="https://knowledge.exlibrisgroup.com/Primo/Product_Documentation/Go_VE/Getting_Started_with_Go_VE/020Go_VE%3A_Self-Switch_Process_Flow">https://knowledge.exlibrisgroup.com/Primo/Product_Documentation/Go_VE/Getting_Started_with_Go_VE/020Go_VE%3A_Self-Switch_Process_Flow</a>		Christinedd this to the Primo VE documentation page on wike
Go Primo VE tracking progress page	How long does each of the 4 phases/tasks take for the switch to Primo VE. <a href="https://knowledge.exlibrisgroup.com/Primo/Product_Documentation/Go_VE/Step_1%3A_Enablement_Phase#Tracking_the_Self-Switch_Process">https://knowledge.exlibrisgroup.com/Primo/Product_Documentation/Go_VE/Step_1%3A_Enablement_Phase#Tracking_the_Self-Switch_Process</a>		
Surveys	How to track progress of our various test documents		We'll compile results to be used to create 4 separate surveys