

Kickoff Meeting Agenda

Topic	Description	Timing
Welcome	Opening remarks from Ex Libris and CalState <ul style="list-style-type: none">Brief organizational overview from eachPresentation by CalState of major project objectives	30 min
Introductions	Introductions of core project team members and team structures at CalState and Ex Libris <ul style="list-style-type: none">Presentation by Ex Libris of main project roles and responsibilities	30 min
Project Overview	Presentation by Ex Libris of overall project approach, major milestones, and timeline	90 min
Solution Overview	High level presentation of Alma and Primo <ul style="list-style-type: none">Including Network Zone concepts, andCalState Alma/Primo architecture	120 min
Communication & Documentation	Presentation by Ex Libris of communication and documentation platforms and communication schedule	30 min
Next Steps	Review action items and next steps in project	30 min

A time for questions will follow each topic