

Group 1: East Bay, Humboldt (Voy), Chico, Bakersfield (Voy), Dominguez Hills, Northridge, Fresno

Week Of	Activities	Downtime
4/2/2017	CSU updates Alma Health Checklist on Basecamp; CSU begins prep of Migration Form, Field Mapping Form (III), P2E, 360 Forms, Delivered Files List; ExL Project Team answers questions and assists with checklist issues	n/a
4/9/2017	CSU continues prep of Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List; ExL sending feedback & answering questions from forms and health checklist	n/a
4/16/2017	DRAFT Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List posted to SF case for ExL Project & Migration Teams review	n/a
4/23/2017	Final revisions to Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List updated to SF case; ExL sending feedback & answering questions	
4/30/2017	FINAL Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List due via SF cases for Migration Team Review	
5/7/2017	Data files due on ExL FTP server by end of week	III + Voy tech freeze (no further Cat + Acq); Alma
5/14/2017	Migration activities	
5/21/2017	Migration activities	
5/28/2017	ExL Project Team checks migrated data	
6/4/2017	ExL Project Team delivers cutover environment; campuses + CO check data; data publishing to Primo is started; CSU confirms acceptance of Alma data migration; CSU delivers final fulfillment data (loans, patrons, requests)	Primo config freeze begins; Alma config freeze ends
6/11/2017	Primo publishing completes; ExL Migration loads fulfillment data; ExL Project Team checks and delivers Alma & Primo to CSU; CSU checks fulfillment data & Primo and confirms acceptance; ExL turns on job schedule and unscrubs e-mail; GO LIVE DATE IS 6/13 -- each campus notifies CSU and ExL when live work has begun	III + Voy circ freeze (no further activity in III, Voy, or 360; use Alma Offline Circ - 2 days); Primo config freeze ends
6/18/2017	CSU updates Alma Health Checklist; ExL Project Team answers questions and assists with checklist issues	
6/25/2017	Planning for Switch To Support (est 7/31)	

Group 2: Monterey Bay (Voy), Maritime, Sonoma, Fullerton, Channel Islands (Voy), Los Angeles, Long Beach, Pomona

Week Of	Activities	Downtime
4/9/2017	CSU updates Alma Health Checklist on Basecamp; CSU begins prep of Migration Form, Field Mapping Form (III), P2E, 360 Forms, Delivered Files List; ExL Project Team answers questions and assists with checklist issues	n/a
4/16/2017	CSU continues prep of Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List; ExL sending feedback & answering questions from forms and health checklist	n/a
4/23/2017	DRAFT Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List posted to SF case for ExL Project & Migration Teams review	n/a
4/30/2017	Final revisions to Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List updated to SF case; ExL sending feedback & answering questions	
5/7/2017	FINAL Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List due via SF cases for Migration Team Review	
5/14/2017	Data files due on ExL FTP server by end of week	III + Voy tech freeze (no further Cat + Acq); Alma config freeze begins
5/21/2017	Migration activities	
5/28/2017	Migration activities	
6/4/2017	ExL Project Team checks migrated data	
6/11/2017	ExL Project Team delivers cutover environment; campuses + CO check data; data publishing to Primo is started; CSU confirms acceptance of Alma data migration; CSU delivers final fulfillment data (loans, patrons, requests)	Primo config freeze begins; Alma config freeze ends
6/18/2017	Primo publishing completes; ExL Migration loads fulfillment data; ExL Project Team checks and delivers Alma & Primo to CSU; CSU checks fulfillment data & Primo and confirms acceptance; ExL turns on job schedule and unscrubs e-mail; GO LIVE DATE IS 6/20 -- each campus notifies CSU and ExL when live work has begun	III + Voy circ freeze (no further activity in III, Voy, or 360; use Alma Offline Circ - 2 days); Primo config freeze ends
6/25/2017	CSU updates Alma Health Checklist; ExL Project Team answers questions and assists with checklist issues	
7/2/2017	Planning for Switch To Support (est 7/31)	

Group 3: San Jose, Stanislaus, San Bernardino, San Luis Obispo, Moss Landing, San Diego, San Francisco

Week Of	Activities	Downtime
4/16/2017	CSU updates Alma Health Checklist on Basecamp; CSU begins prep of Migration Form, Field Mapping Form (III), P2E, 360 Forms, Delivered Files List; ExL Project Team answers questions and assists with checklist issues	n/a
4/23/2017	CSU continues prep of Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List; ExL sending feedback & answering questions from forms and health checklist	n/a
4/30/2017	DRAFT Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List posted to SF case for ExL Project & Migration Teams review	n/a
5/7/2017	Final revisions to Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List updated to SF case; ExL sending feedback & answering questions	
5/14/2017	FINAL Migration Form, Field Mapping Form, P2E, 360 Forms, Delivered Files List due via SF cases for Migration Team Review	
5/21/2017	Data files due on ExL FTP server by end of week	III + Voy tech freeze (no further Cat + Acq); Alma
5/28/2017	Migration activities	
6/4/2017	Migration activities	
6/11/2017	ExL Project Team checks migrated data	
6/18/2017	ExL Project Team delivers cutover environment; campuses + CO check data; data publishing to Primo is started; CSU confirms acceptance of Alma data migration; CSU delivers final fulfillment data (loans, patrons, requests)	Primo config freeze begins; Alma config freeze ends
6/25/2017	Primo publishing completes; ExL Migration loads fulfillment data; ExL Project Team checks and delivers Alma & Primo to CSU; CSU checks fulfillment data & Primo and confirms acceptance; ExL turns on job schedule and unscrubs e-mail; GO LIVE DATE IS 6/27 -- each campus notifies CSU and ExL when live work has begun	III + Voy circ freeze (no further activity in III, Voy, or 360; use Alma Offline Circ - 2 days); Primo config freeze ends
7/2/2017	CSU updates Alma Health Checklist; ExL Project Team answers questions and assists with checklist issues	
7/9/2017	Planning for Switch To Support (est 7/31)	