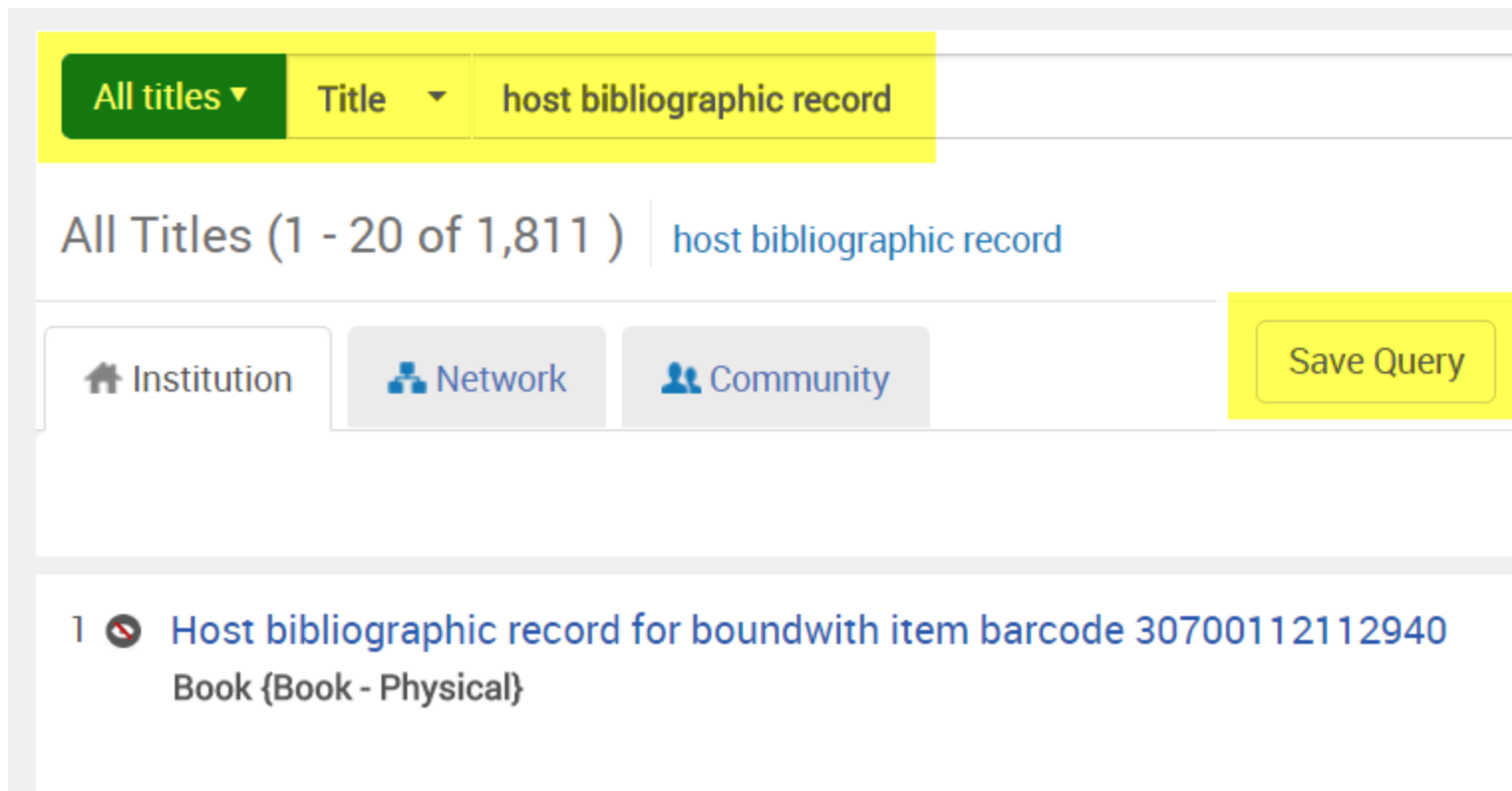


Replacing the titles of host bibliographic records

1. Create a set of host bibliographic records

In your institution perform an all titles search by title of host bibliographic record



The screenshot shows a search interface with a search bar containing 'All titles', 'Title', and 'host bibliographic record'. Below the search bar, it displays 'All Titles (1 - 20 of 1,811)' and 'host bibliographic record'. There are three tabs: 'Institution', 'Network', and 'Community'. A 'Save Query' button is highlighted in yellow. Below the tabs, a search result is shown: '1 Host bibliographic record for boundwith item barcode 30700112112940' and 'Book {Book - Physical}'.

Save your query as a set.

Go to Admin, Manage Jobs and Sets, Manage Sets and locate the set you just saved. Then itemize it.

Manage Sets

Back

My Sets

Public Sets

All Sets

1 - 1 of 1

Name ▾

mbj host



+ Add Set ▾



Content Type : All ▾

Active	Name	Type	Content Type	Creation Date	
1 <input checked="" type="checkbox"/>	mbj host bibliographic record	Logical	Physical titles	10/05/2017 12:31:44 PM PDT	...

- Edit
- Catalog set
- Results
- Duplicate
- Itemize**
- Combine sets
- Filter set
- Delete

You should now have two sets with your host bibliographic records, a logical set and an itemized set. (Itemizing the set will allow you to keep these records together in a set even if the titles change.)

My Sets Public Sets All Sets

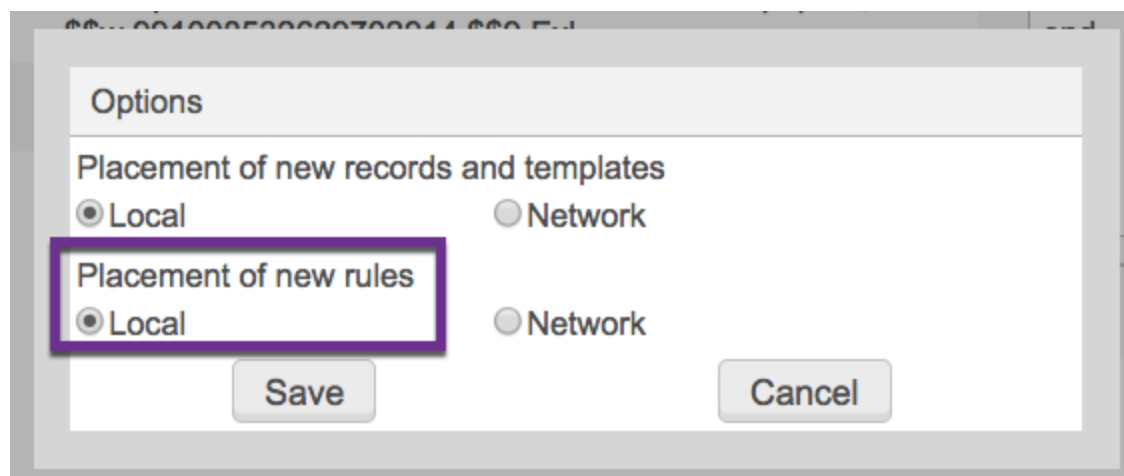
1 - 2 of 2 Name mbj host

Content Type : All

Active	Name	Type	Content Type	Creation Date
<input checked="" type="checkbox"/>	mbj host bibliographic record	Logical	Physical titles	10/05/2017 12:31:44 PM PDT
<input checked="" type="checkbox"/>	mbj host bibliographic record - itemized - 04/26/2018 08:58:24 AM PDT	Itemized	Physical titles	04/26/2018 08:58:31 AM PDT

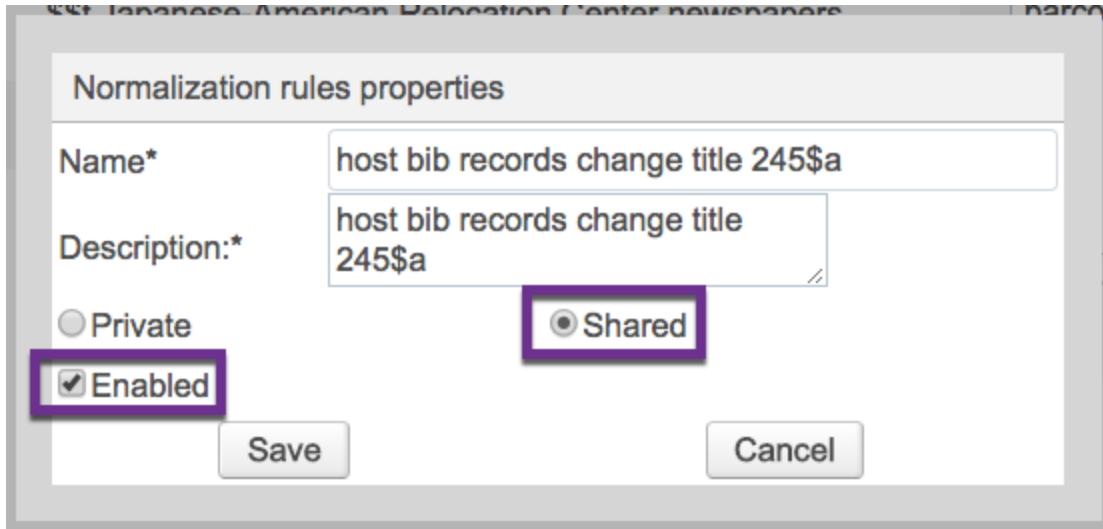
2. Create a normalization rule in Metadata Editor.

In Metadata Editor, go to File, Options. Confirm that Placement of new rules is Local.



Create a new norm rule by going to File, New, Normalization rule.

In the following pop-up, give your norm rule a name and description. Select Shared and Enabled.



Normalization rules properties

Name* host bib records change title 245\$a

Description:* host bib records change title 245\$a

Private Shared

Enabled

Save Cancel

Copy and paste the following norm rule into Metadata Editor.

```
rule "host bib records change title 245 $a"  
when  
  (TRUE)  
then  
  replaceContents "245.a.Host bibliographic record for boundwith item barcode" with "Multiple titles bound  
as a single volume with the barcode"  
end
```

Your Metadata Editor window should look something like the following.

mbj host bib records 245 \$a

```
rule "mbj host bib records 245 $a"  
when  
(TRUE)  
then  
  replaceContents "245.a.Host bibliographic record for boundwith item  
barcode" with "Multiple titles bound as a single volume with the  
barcode"  
end
```

Preview

Save

Optional: If you wish to test this norm rule, you can open up one of your host bib records in Metadata Editor, Split Editor (F6), then open the norm rule and preview the changes to the host bib record.

MD Editor

File Edit Tools



Exit

You have 2 warning(s) in your record

Bibliographic

Working on - Host bibliographic r (9910123125802914),
Created by import (05/23/2017 04:06:20 AM PDT), Modified
by System (06/07/2017 02:35:02 PM PDT)

LDR	00096nam#a2200049##4500
035	\$\$a bw90001720-01cals_uno
245 0 0	\$\$a Host bibliographic record for boundwith item barcode 30700110473732
774 1	\$\$t Japanese-American Relocation Center newspapers, \$\$w 991008532629702914 \$\$9 ExL
774 1	\$\$t Granada pioneer. \$\$w 991008512479702914 \$\$9 ExL

mbj host bib records 245 \$a

```
rule "mbj host bib records 245 $a"  
when  
  (TRUE)  
then  
  replaceContents "245.a.Host bibliographic record for boundwith item  
  barcode" with "Multiple titles bound as a single volume with the  
  barcode"  
end
```

Preview

Save

File Edit Tools

You have 2 warning(s) in your record

Bibliographic Working on - Host bibliographic r (9910123125802914), Created by import (05/23/2017 04:06:20 AM PDT), Modified by System (06/07/2017 02:35:02 PM PDT)

LDR	00096nam#a2200049##4500
035	\$\$a bw90001720-01cals_uno
245 0 0	\$\$a Host bibliographic record for boundwith item barcode 30700110473732
774 1	\$\$t Japanese-American Relocation Center newspapers, \$\$w 991008532629702914 \$\$9 ExL
774 1	\$\$t Granada pioneer. \$\$w 991008512479702914 \$\$9 ExL

Normalization rules preview Host bibliographic r (9910123125802914)

LDR	00096nam#a2200049##4500
035	\$\$a bw90001720-01cals_uno
245 0 0	\$\$a Multiple titles bound as a single volume with the barcode 30700110473732
774 1	\$\$t Japanese-American Relocation Center newspapers, \$\$w 991008532629702914 \$\$9 ExL
774 1	\$\$t Granada pioneer. \$\$w 991008512479702914 \$\$9 ExL

3. Create a normalization process from your norm rule

In order to apply a norm rule to a set of records, you must create a normalization process. Exlibris documentation:

https://knowledge.exlibrisgroup.com/Alma/Knowledge_Articles/How_to_make_a_normalization_rule_appear_on_a_publishing_profile_drop-down_menu

You must have the role of Catalog Administrator and/or General System Administrator.

[https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/040Resource_Management/080Configuring_Resource_Management/030Configuring_Cataloging#mdConfigList](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/040Resource_Management/080Configuring_Resource_Management/030Configuring_Cataloging#mdConfigList)

In Alma configuration (the gear icon), go to Resources, Cataloging, Metadata Configuration.

[< Back to Alma](#)



Alma Configuration

Configuring

California State Unvers ▼

Filter List

Acquisitions

Resources

Fulfillment

User Management

General

Analytics

Search Configuration

[Search Indexes](#)

[Customize Indexes Labels](#)

[External Search Resources](#)

[External Search Profile](#)

[Repository Search](#)

[Additional Staff Search Fields](#)

Cataloging

[Metadata Configuration](#)

[Controlled Vocabulary Registry](#)

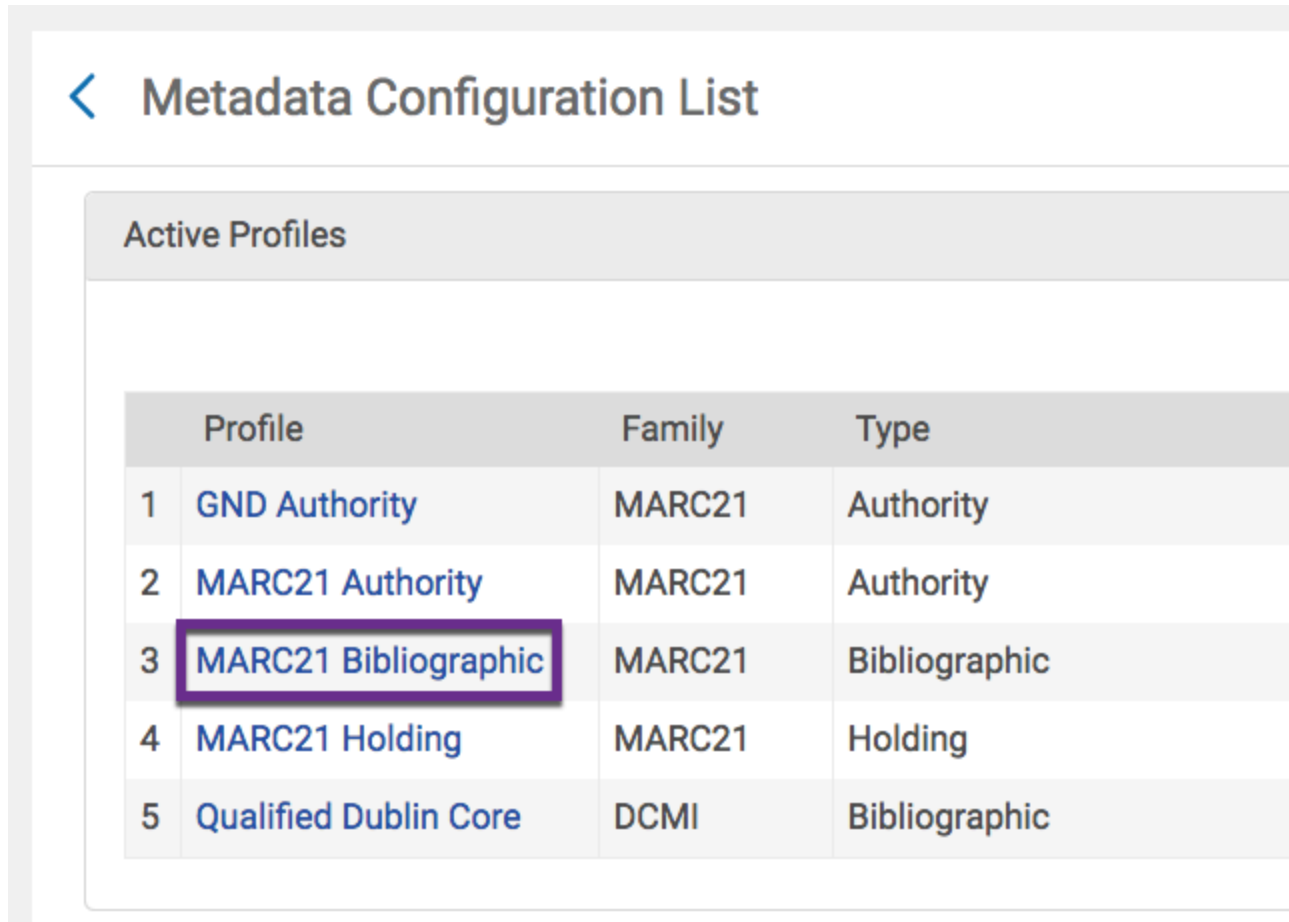
[Author Number Lists](#)

[Local Transliteration Table for](#)

[Author Number Generation](#)

[BIB Redirection Fields](#)

In the Metadata Configuration List, select MARC21 Bibliographic



	Profile	Family	Type
1	GND Authority	MARC21	Authority
2	MARC21 Authority	MARC21	Authority
3	MARC21 Bibliographic	MARC21	Bibliographic
4	MARC21 Holding	MARC21	Holding
5	Qualified Dublin Core	DCMI	Bibliographic

Select the Normalization Processes tab and Add Process.

MARC21 Bibliographic

Family MARC21 **Type** Bibliographic
Usage BIB_MMS

Fields

Normalization Processes

Validation Processes

Validation Exception Profile List

Other Settings

+ Add Process



	Active	Name	Description	Contributed by	
1	<input checked="" type="checkbox"/>	973 Marcive GPO crdp	add 973 Marcive GPO crdp	-	...
2	<input checked="" type="checkbox"/>	Add BIB to Collection	Add BIB to collection	-	...

Name your norm process and provide a description.

< Process Details - General Information

BIB_MMS

Business Entity Bibliographic title
ID -

Name *

Description *

Status

Status Date -

In the next step, Add Tasks.

BIB_MMS

Business Entity Name	Bibliographic title mbj host bib records 245\$a	Type	Marc 21 Bib normalization
-----------------------------	--	-------------	---------------------------

+ Add Tasks



No records were found.

Select Marc Drool Normalization. Then Add and Close.

Add Tasks

		Description	Name
1	<input type="checkbox"/>	MARC21 BIB Re-Sequence task	marc21BibResequenceTask
2	<input checked="" type="checkbox"/>	Marc Drool Normalization	MarcDroolNormalization
3	<input type="checkbox"/>	MARC21 BIB Clear Empty Fields task	marc21BibClearEmptyFieldsTask
4	<input type="checkbox"/>	Sets the Suppressed flag of MMS	MmsTagSuppressed
5	<input type="checkbox"/>	Sets the SyncExternal flag of MMS	MmsTagSyncExternal

The Step 2 window should look like the following. Proceed to the Next step.

< Process Details - Add Tasks



Cancel Back Next

BIB_MMS

Business Entity Name	Bibliographic title mbj host bib records 245\$a	Type	Marc 21 Bib normalization
-----------------------------	--	-------------	---------------------------

+ Add Tasks

Name		Description	
1	MarcDroolNormalization	Marc Drool Normalization	

In the Drools File Key dropdown, select the name of the norm rule you created in Step 2. Then Save your norm process.

BIB_MMS

Business Entity Name	Bibliographic title mbj host bib records 245\$a	Type	Marc 21 Bib normalization
-----------------------------	--	-------------	---------------------------

MARC DROOL NORMALIZATION

Drools File Key *

- mbj 975 bookplate replace: search url, image source
- mbj Gobi Api, change holdings location by 050
- mbj holdings 852 1st indicator 0
- mbj host bib records 245 \$a**

mbj host bib records 245 \$a

4. Run the norm process on your set.

Leave Alma Configuration and go Back to Alma.

Go to Admin, Manage Jobs and Sets, Run a Job.

Locate the norm process you created in step 3. Then proceed to the next step.

Run a Job - Select Job to Run

1 — ?

Cancel

Next

1 - 2 of 2

Name ▾

mbj



Type : All ▾

Source type : All ▾

	▲ Name	↕ Description	Content Type	↕ Type
1	<input type="radio"/> MBJ Digital Bookplates	updates to digital bookplates url	Bibliographic title	Marc 21 Bib normalization
2	<input checked="" type="radio"/> mbj host bib records 245\$a	change title (245 \$a) of host bibliographic records	Bibliographic title	Marc 21 Bib normalization

Find the set you created in step 1.

Run a Job - Select Set

1 — 2 — 3 — 4

Cancel

1 - 2 of 2

Name ▾

mbj host



Content Type : All ▾

	▲ Name	Type	↕ Content Type	Create Date
1	<input type="radio"/> mbj host bibliographic record	Logical	Physical titles	10/05/2017 12:31:44 PM PDT
2	<input checked="" type="radio"/> mbj host bibliographic record - itemized - 04/26/2018 08:58:24 AM PDT	Itemized	Physical titles	04/26/2018 08:58:31 AM PDT

Then confirm that the Drools File Key references the name of the norm rule you created in step 2.

Run a Job - Enter Task Parameters

1 2 3 4

Cancel Back Next

i The selected set contains 1807 members. **x**

Task Parameters: MarcDroolNormalization **v**

MARC DROOL NORMALIZATION

Drools File Key * **mbj host bib records 245 \$a**

In the next step, confirm the details of your job and submit the job.

After the job finished, the host bibliographic records should have their titles changed to “Multiple titles bound as a single volume with the barcode”

List of campuses

After you've finished this process, please add your campus name below. Thank you!

Bakersfield

Channel Islands

Chico

East Bay

Fresno

Fullerton

Humboldt

Long Beach

Los Angeles

Maritime (no bound-withs in our collection)

Monterey Bay (no bound-withs in our collection)

Moss Landing

Northridge

Sacramento

San Bernardino

San Diego

San Francisco

San Jose

San Luis Obispo

San Marcos

Sonoma

Stanislaus

