Overlaying Bibliographic Records in Alma: Procedures

START

Search NZ and IZ → Single bib record found?

- **NO** → Multiple bib records found? → **NO** → No bib record found → Import or create new record in NZ
  - Multiple bib records found? → **YES** → Link IZ inventory to NZ record → Delete extraneous IZ bib records → Export record from Connexion

- **YES** → OCLC number exists?
  - **NO** → Insert OCLC number in 035 → If record found in IZ share with NZ
  - **YES** → Alma bib OCLC number matches WorldCat bib OCLC number?
    - **NO** → Held by other CSUs?
      - **YES** → Confer with other campuses holding the item
      - **NO** → Correct OCLC number in Alma bib → If record found in IZ share with NZ
    - **YES** → If record found in IZ share with NZ

If record found in IZ share with NZ → Export record from Connexion