**Alma : MARC fields excluded from use by the CSU Consortium Libraries**

Developed by Resource Management members

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| **Document status** | DRAFT 04-07-2021 |
| **Area covered** | Cataloging |
| **Prepared by** | Resource Management Working Group |

**Background**

Policy will ensure that a set of MARC fields remain unused, available for future Consortial use (NZ/IZ testing or operations).

Since Go Live in 2017, there have been a few occasions when the Consortium needed to use a MARC Field for testing or operations of one or another Alma function. Maintaining a list of ‘excluded’ fields will ensure that one or more MARC fields (that are known to be unused) can be assigned for testing/operations by the NZ staff or in a Library’s IZ.

If individual libraries were to use any of these fields without the help of the Resource Management Functional Committee (in their own IZ or the CSU NZ), there is the risk that Alma functions may create conflicts or problems, especially when there are tests or ongoing Alma NZ operations.

**Policy Statement**

This is a living document that will change as fields are released for use, or other fields currently used are cleared from use in the NZ and participating IZs.

Libraries should not use the MARC fields listed in this Policy.

The MARC fields that should not be used (11 fields in total, as of April 2021):

* 916
* 918
* 919
* 921
* 924
* 926
* 927
* 928
* 929
* 931
* 932

**Action log**

Draft compiled 7 April 2021.

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| Articulate the need for the policy (background) | Resource Management committee |  |  |  |
| Finalize Policy Statement |  |  |  |  |

No labels