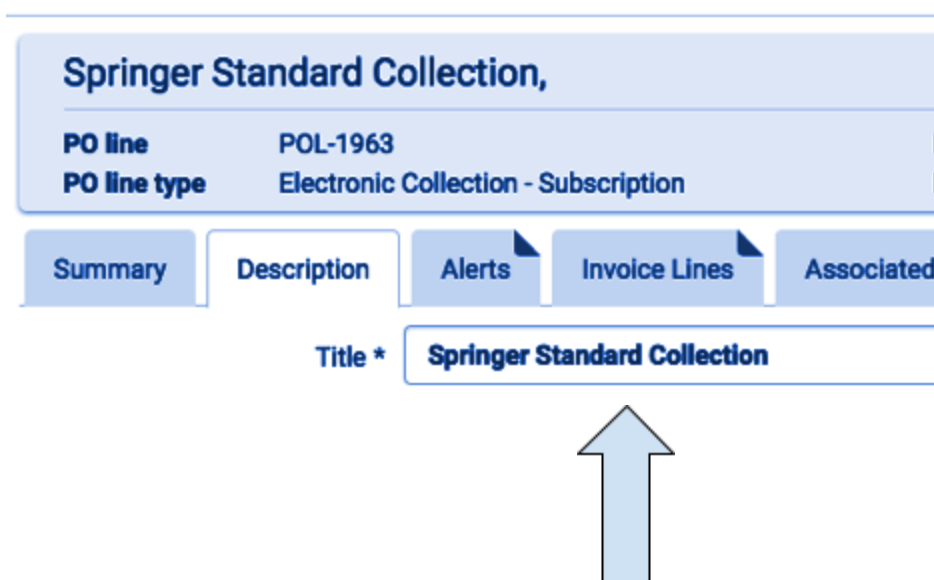


## Updating the Title of an IZ POL for Opt-in E-collection

Occasionally the Alma e-collections are replaced by a new e-collection either due to the Alma weekly update or a subscription has changed and a new e-collection needs to be activated. For example, recently the Springer Standard Collection was deactivated and the new Springer AutoHoldings e-collection was activated. Same with Safari O'Reilly, the CO order information has been migrated over to Safari O'Reilly in the NZ.

When an NZ Opt-in e-collection is swapped out for a different e-collection, libraries can update their local IZ POLs with the e-collection new name. Locate the local POL for the Opt-in e-collection and go to the Description tab and enter in the new name.



The screenshot shows the Alma system interface for a Springer Standard Collection. The main header is "Springer Standard Collection,". Below it, the PO line is "POL-1963" and the PO line type is "Electronic Collection - Subscription". The interface has several tabs: "Summary", "Description", "Alerts", "Invoice Lines", and "Associated". The "Description" tab is selected. Below the tabs, the "Title \*" field is highlighted with a blue arrow pointing to it, and the current title is "Springer Standard Collection".

**Note:** If an active e-collection is being swapped out for a new e-collection, and there is POL attached to the e-collection, the POL number can be moved to the new e-collection. Edit the e-collection and go to the General tab. Add the existing POL number to the new e-collection. Also add in the license information for this e-collection. Then go to the old e-collection and remove the POL and license information before deleting the e-collection from the IZ.