In Attendance:

Joe Adkins, Andrew Carlos, Brandon Dudley, Linda Franklin, Dolly Lopez, Brian Moore, Christina Mune, Kevin Phillips, David Walker, Jon Wenzler, Israel Yanez

*Updates*

Brandon’s position

* Consider this just a change at the CO, Brandon has a new email at [bdudley@verbenaconsulting.com](mailto:bdudley@verbenaconsulting.com).

Contract Negotiation

* 5 year initial Alma/Primo contract up summer 2020
* Brandon will be spending time this year planning the renegotiation process, issues we need to address and leverage, etc. He will discuss this with Dave, John, Steering Committee, COLD, etc. This is one of the goals of the ULMS group.
* Dave, John and Brandon will be engaging directly with ExL.
* Met with Orbis Cascade regarding their experience with the process.
  + Bringing up issues during negotiation = expert product discussion on both sides. Chairs and other will likely participate in those discussions during CSU/ExL negotiations.
  + May have less issues than Orbis as we’re not development partners and the system was more developed when we adopted it.
  + Impression from Orbis - not universal happiness, but a strong desire to never do another migration.

Question: are campuses able to “opt out” of this contract renewal?

* John may get potential clarification if it is possible to opt-out, although there is no expectation that anyone would.
* Brandon would want to know if anyone was approaching that situation so their concerns could be addressed.

Policy Pages on Confluence

* No objections to new policy pages.
* Resource Sharing is looking for clarification on policies vs best practices vs process. That is one of the goals of the Steering Committee this year.

Functional Committee changes

* One analytics member (Natasha Allen) left, Christina Hennessey volunteered to take the spot.

*Functional Committee Reports and Goals*

* Reports should be submitted by Monday of the week of the ULMS Steering Committee meeting.
* John will share a Google doc for reports to be posted to.
* Everyone reads reports in advance, comes to meeting with any questions.
* John will transfer google doc info to Confluence.

Question: are these updates different than Brandon’s Google doc?

* That Google doc is used to create the ULMS blog updates, based on the reports in this meeting and other updates. Latest update (there is no landing page for the blog that I can find) at: <https://calstate.atlassian.net/wiki/spaces/ULMS/blog/2019/05/24/776077349/May+2019+ULMS+Update>

*Functional Committee Updates*

Acquisitions

* “Alma to PeopleSoft Financial Integration” open forum will be Nov. 7.
* Demonstrating 3 successful campuses so that others can choose an approach.

Analytics

* Not everyone is loading their stats to Alma, want to identify and eliminate barriers.
* May be using sushi, but loading data into other platforms. Committee would like to find out what various campuses are using and if they can help.
* Possible Analytics/ERM collaboration opportunity to work on COUNTER issues and developing broader reports.

Resource Management

* Committee discussing how to work better as a consortium in resource management.
* There is a possible list of project Marcus was working on or pending, possibly need to advocate for central hiring. There is a place for a NZ Manager role in our consortia.

ERM

* Inventory of ERM information and information flow.
* Possibly investigating the accessibility of databases in response to a recent successful lawsuit over accessibility of library resources involving a LA Community College student who is now at CSULA.
* John is bringing it to COLD’s attention - what VPATs do we have at the consortia level? Do we want to pursue more? Possible collaboration between ERM Committee and the Chancellor's office.
* There are websites that show where/how to request accessibility info from vendors.

Resource Sharing

* Reassessing loan terms. Looking at analytics to see if there is a need for extending loans or allowing renewals to prevent patrons from having to immediately re-request the same item.
* Chair improving communication with the wider community through regular emails with CSU+ tips and ISPIE TV.
* Collaboration with Resource Sharing and Fulfillment on letters initiative and improving communication with patrons in letters.

Fulfillment

* Next open forum will be Oct 17 on anonymizations and letters.
* Goal for this year is a course reserves environmental scan as course reserves is a great contributor to student success.
* Scan includes interviewing course reserves coordinators for best practices.
* There will be a white paper and recommendations on marketing to campus, bookstore, etc. possible student textbook donation.
* CO has VPATs for some databases and may be organizing them to make available.  This is important since the Office of Civil Rights is looking into 3 CSUs right now regarding accessibility.

Discovery

* Committee is working on developing a structure to support smaller campuses that don't have the technology expertise to customize Primo including a list of who can volunteer to help with coding and development, what expertise and training is out there.
* Planning an open forum structure with more presentations and then drop-ins on a rotating bases.
* Getting outreach and instruction librarian feedback as they are on the front lines.
* Feb 2020 for general release of central discovery index.

Question: is there an update on the Get It menu?

* Per David Walker, a few campuses went live but there were campuses that had configurations in Alma that were unknown/not accounted for. Deployment is now on hold while work to accommodate all the various configs is being completed.
* Instructions on how to set up Primo Test View are being written.

*Goals and Priorities*

Question: ULMS Policies - when do we implement the policy - approved, recommended, written?

* One of John’s goals is clarifying this process and bringing more work direction and projects from COLD. Also ensuring the functional committees are not working at cross purposes with COLD. Brandon is also working on this.

A survey to determine the priorities of the group and what people are interested in working will be distributed soon and discussed in the next meeting.